



CENTER FOR
LEADERSHIP
DEVELOPMENT

Empowering Youth / Strengthening Community

Job title: Licensed Professional Guidance Counselor

Organization name: Center for Leadership Development, Inc.

Indianapolis, Indiana

Description: Exciting and fulfilling opportunity for a **licensed** professional guidance counselor dedicated to leading, inspiring and preparing African American youth and their parents for high school and post-secondary success. The Center for Leadership Development seeks a highly passionate, caring and dedicated individual to further our mission of developing youth in Central Indiana and throughout the nation. If you're looking for a non-traditional opportunity to share your knowledge and special talent as a licensed Guidance Counselor, while advancing academic preparedness, college admissions, persistence and graduation, this job is for you!

Position Duties: Qualified candidate will provide students, parents and young adults with academic and career counseling in order to increase high school and college graduation rates, significantly decrease dropout rates and further individual goals of obtaining a post secondary education. Responsibilities include but are not limited to helping students evaluate their abilities, interests, talents, and personalities to develop realistic academic and career goals; advising students regarding college majors, admission requirements, entrance exams, financial aid, trade or technical schools, and apprenticeship programs; helping students develop job search skills; supporting personal development and overall life skills needed to achieve desired goals. Candidates will utilize professional skills and knowledge to further the mission of CPI and increase awareness of CLD resources. Responsibilities will also include program management as it directly relates to high school and college readiness (i.e. Success Prep program). Counseling hours will include evenings and Saturdays.

Position Qualifications: Candidate **must** hold a master's degree in school counseling from an accredited college or university; hold a valid school counselor license through the Indiana Office of Educational Licensing and Development (OELD) and 2-5 years' experience as a school guidance counselor. Candidate should have a proven record of influencing student success and providing effective outcomes, as well as, exceptional interpersonal skills and the ability to drive student results.

Contact information: Interested candidates should submit a resume, cover letter and salary requirements to Gail Bradford, CPA at gbradford@cldinc.org. No phone calls please.